

**TUESDAY, JUNE 10, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, June 10, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 3, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated June 10, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$422,912.82 & \$15,546.61** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated June 10, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$24,005.00** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-061025-45**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$2,000.00 to amend the following funds:

**\$2,000.00 – 121.0000.4303 – Organized Crime Commission Fund - Auditor**

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2025:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

**\$2,000.00 – 121.1139.5478 – Remittance to State Organized Crime Commission – Auditor**

**\$18,687.38 – 201.3006.5504 – ALGT Land - Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$5,000.00 – 925.1207.5401 – Contract Services – Adult Probation  
TO  
925.1207.5488 – Uniforms – Adult Probation**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

**925.1207.5488 – Uniforms – Adult Probation**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Kingston National Bank, in a timely manner related to RPHF Solid Waste. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Kingston National Bank, in the amount of \$271.20 as follows:

\$271.20                      #656.6083.5301 and #656.6083.5404

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – Written disaster declaration
- This Week
  - June 8th Flood Event
  - 2nd PUCO Drone Class – 6/9-11 in Lancaster
  - Pickaway County Farm Bureau Policy Development Breakfast – 6/11
  - Court Security Meeting – 6/11
  - Commercial Point Homecoming Support – 6/11-14
- Next Week
  - Pickaway County Fair
  - Fair Opening Ceremony – 6/15
  - Radio Console Biweekly Call – 6/18
  - Saltcreek, Williamsport, & Clearcreek Radio Visits
- Programs
  - EMA Operations
    - Current data looks like approximately 50 homes, 3 businesses, the fairgrounds, Ohio Christian University, and 1 house of worship impacted.
    - Most properties impacted are within the City of Circleville.
    - Received reports from Walnut and Circleville Townships as well.
    - Report of a property in New Holland but it is related to the watermain break that also happened Sunday.
    - No reports of injuries or deaths. There were multiple swift water rescues to get people out of submerged vehicles by N. Court and 23.
    - Residents self-evacuated. Shelter not requested. Most people stayed in their homes since it was basements affected or stayed with friends.
    - As of today, cleanup continues.
  - 911 Coordinator
    - Working with Comtech to schedule regular meetings and get ready to migrate to NexGen911.
    - Continue to improve GIS data. GIS data is complete; we are updating minutia.
  - LEPC
    - No new information
  - Radio Programming
    - Continue working through this project.
    - WS came 6/9 to put features in a couple of Harris radios that EMA wanted to keep alive.
    - WS provided update on the repeater – scheduled to ship July 17th from the vendor.

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- We have heard rumors regarding the link layer being extended. I am still waiting for written information from MARCS.
- Drone Program
  - The second drone class is going this week.
  - Two participants from Pickaway County – CRC and Ohio Christian University.
  - Tiff not able to attend due to flood incident.
- CERT
  - CERT Team activated Sunday to assist with damage assessments.
  - Three volunteers came and worked from 10am to 3pm.

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 16 dogs. There were 0 visitors to the shelter last week and 0 volunteers.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Auditor Office site setup
- Auditor Check Printer installed
- OARnet switch installed at SO
- BOE has released a new Security Directive for 2025
- Hummel-Plum reports Cyber Incidents are on the rise within county agencies
- Worked with Mark on 2-way Domain Trust Relationship. Fileshare server shares are being copied to county file share.
- Installed/Racked a replacement Alber Device for the SOS – June 23, 3:00PM - Replacment
- Established Insight as a reseller of Office 365 licenses
- Desktops and scanners deployed in Adult Parole and for Auditor
- Troubleshoot Camera connection issue at EMA Tower Site

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: June 10<sup>th</sup>
  - Saltcreek Township – Road Frontage Variance Request
- Outstanding Plats:
  - Graham Ravines Preliminary Plan
  - Replat of Jacktown Estates
  - Jackson Township Major Subdivision
- Lot Splits:
  - Approved 5 lot splits in the last week, 9 open applications currently.
- CDBG – No Update
- TIRC

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

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- There were no BWC claims or unemployment claims filed for the week. There are two total BWC claims for 2025. Total unemployment claims filed are at two for 2025.
- Casualty Insurance: Civil litigation claim filed with CORSA.
- Health Insurance/ Benefits: Health & Safety Committee doing free hearing screening Wednesday, June 18<sup>th</sup>.
- South Central Ohio Major Crimes Unit Governing Board Meeting tomorrow, Wednesday, June 11<sup>th</sup> at 11:00 a.m. Presented minutes and agenda.
- Two new hire packets were sent out last week (Health Department). A total of 44 new hire packets have been handed out in 2025. Job openings for part-time and full-time Custodial. Maintenance Worker and Deputy Dog Warden posted with one application received for Deputy Dog Warden. Mr. Rogols met with custodial staff relative to the new supervisor, Amber Boyer. New work and cleaning schedule.
- Maintenance:
  - The renovation of the Clerk of Courts: Awaiting front counter from Pine Valley. Delayed by Pine Valley until June 6<sup>th</sup> and installation. Completion date unknown.
  - Health Department cancelled renovation contract with Pine Valley (uncompleted work).
  - JFS elevator replacement (2025 capital improvement) projected in May.
  - Memorial Hall chair lift replacement (2025 capital improvement) July-August.
  - Fire Department lock boxes ordered and received. Pending installation. Nine (9) buildings not in compliance. Assigned to Grant Clifton.
  - Memorial Hall Roof: Hole in roof valley. Continuing.
  - Memorial Hall: Water leak due to pressure pump.
  - Fairgrounds: Flooding in horse barn area and fence damage. Quote from Detillion pending completion by fair.
  - Sheriff's Office: Tree maintenance started yesterday.
  - Sheriff's Office: Window replacement quote on hold.
  - IPS cameras at the Sheriff's Office were down at 6:00 a.m.

**In the Matter of**  
**Cory Wasmus:**

Cory Wasmus, Pickaway County, Scioto Township resident, discussed a petition to Ohio EPA requesting a hearing on the proposed expansion of Commercial Point wastewater treatment plant. The hearing has to do with 128 documented violations within the village. Mr. Wasmus invited the Commissioners to keep informed of the matter. Mr. Wasmus thanked the Commissioners for the disapproving of the Struckman Annexation with all the issues with wastewater violations currently being reviewed. Mr. Wasmus read a few comments left by local residents while signing the petition to Ohio EPA. (attached below) In addition to the petition to EPA they created a group that is gathering signatures to present a moratorium on housing growth in the village and township. They are working with the Board of Elections to take the proper steps.

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**Supplemental Petition Comments –  
*Hearing Request for Permit 4PB00107\*HD***

WHILE MOST PETITION SIGNERS DID NOT LEAVE WRITTEN REMARKS, THE FOLLOWING INDIVIDUALS CHOSE TO INCLUDE PERSONAL COMMENTS ALONGSIDE THEIR REQUEST FOR A PUBLIC HEARING. THESE MESSAGES REFLECT A RANGE OF CONCERNS—SPANNING ENVIRONMENTAL HEALTH, PUBLIC SAFETY, INFRASTRUCTURE STRAIN, RECREATION, WILDLIFE, AND A DESIRE FOR TRANSPARENT PLANNING.

IN ADDITION TO THESE COMMENTS, MANY PETITION SIGNERS CONTACTED US DIRECTLY ASKING TO BE INFORMED WHEN A HEARING IS SCHEDULED, EXPRESSING THEIR INTENTION TO ATTEND OR SUBMIT TESTIMONY. SEVERAL VOLUNTARILY PROVIDED CONTACT INFORMATION TO STAY INVOLVED. THIS DEMONSTRATES CLEAR PUBLIC INTEREST AND A READINESS TO ENGAGE IN THE PROCESS.

- ◆ 20+ mentioned water quality and health
- ◆ 15+ cited concerns about development outpacing infrastructure
- ◆ Several mentioned kayaking, fishing, or recreation directly impacted
- ◆ Multiple residents called for EPA transparency and direct answers

**Comments:**

I am deeply concerned about the environmental and public health implications of the proposed residential expansion in Commercial Point.

Currently, the sewer infrastructure is already overloaded. Adding more homes without addressing this serious issue threatens to further strain the system and worsen existing problems. Now, with the EPA raising concerns about pollution in the Scioto River, the risks are too significant to ignore. This river is not just a natural feature, it's an essential part of our community, environment, and quality of life.

Allowing more development under these circumstances without proper infrastructure or environmental safeguards is irresponsible. We need a responsible, transparent plan before any further development moves forward. At a minimum, the community deserves a full public hearing to voice concerns, ask questions, and receive honest, science-based answers from both the village of Commercial Point and relevant environmental agencies.

I respectfully urge decision-makers to pause all development approvals until the sewer issues are resolved, the EPA's findings are fully addressed, and a public hearing is held to ensure the community has a seat at the table.

Our river, our health, and our future demand it.

**- J. Reed**

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I am concerned about the health of the Scioto River and the safety of the water in our community. We need to know how this plant expansion will affect public health, fishing, hunting, recreation, and the environment for wildlife. Please hold a public hearing so we can ask questions and get answers before any permits are approved.

**- E.J. Whited**

100% concerned about the water in our community. Would like to hear what the EPA has to say.

**- M. Rigo**

Concern for my community

**- A. Harrington**

Get it done correctly! How can we even begin thinking about more housing until our sanitation issue is resolved.

**- K. McCutcheon**

I am concerned about the health and safety of our river that runs through the entire county. Towns shouldn't be able to expand when facilities are at their maximum capacity as it is. That will just mean more solids being dumped into a river, killing wildlife. Please hold a public hearing to address our questions and concerns.

**- B. McClanahan**

I am concerned about the health of the Scioto River and the safety of the water in our community. We need to know how this plant expansion will affect public health, fishing, hunting, recreation, and the environment for wildlife. Please hold a public hearing so we can ask questions and get answers before any permits are approved.

**- C. Mitro**

I am concerned about the impact on the Scioto River's water quality from the high influx of housing developments across Pickaway County.

**- M. Frank**

I am concerned about the safety of the Scioto River and the water quality in our community. I am an avid kayaker who paddles the Scioto from 762 to 316 regularly. My

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family also loves to fish the river. The recent EPA report on Commercial Point's waste treatment plant and its contamination of the river has caused our enjoyment of the Scioto River to come to an abrupt end for this year, and possibly many more to come.

**- J. Baldwin**

I am concerned about the Scioto River.

**- M. Arnold**

I am concerned with the health of the Scioto River and the many contamination violations incurred by the Village of Commercial Point.

**- B. Meyers**

I am very concerned what I have recently learned about the numerous violations. It not affects this area but multiple areas downstream from here. When these concerns are addressed how can an expansion be considered. We would appreciate a public hearing to address our concerns.

Thank you.

**- J. Brown**

I am worried for my children's future. My property values. The health and wellbeing of our community.

**- T. Whetstone**

I fish hunt boat and camp along the scioto river have since I was a boy I have seen how the pollution has destroyed a once great river no one seems to care because it all ends up down river and someone else's problem

**- M. Thomas**

I'm concerned about our health.

**- F. Williams**

I'm very concerned about the health of the Ohio river and the safety of water in our community.

**- T. Wasmus**



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Improperly managed public sewage and waste pose serious risks to both human health and wildlife.

Contaminated water and soil can spread diseases, disrupt ecosystems, and endanger communities. As stewards of God's creation, we are called to care for the land with wisdom and responsibility—protecting it not only for ourselves, but for future generations and all living things that depend on it.

**- L. McNamara-Smith**

It's " We The People" Not " We The Few " Of the United States of America!

**- L. Endrizzi**

It never hurts to slow down, ask questions and develop a thought plan.

**- D. Downing**

My concern is about the health of the Scioto River. This could and will impact a large population. Will this contamination affect the fish, the wildlife that depends on the river and those that enjoy fishing or wading or whatever? We owe it to our environment to protect our waterways! Please hold a public hearing so we can voice our concerns about the current condition of the Scioto River and the impact continued growth will have on the River.

**- N. Calder**

Pickaway county is in the line of fire for rapid growth and too many discussions between developers and local council members are going on with only last minute notifications to the public. Certifications for infrastructure capacity is not being shared with communities with only a phrase.. " we have certified we have infrastructure " Local governments are relying on property taxes to pay for infrastructure changes after the fact , whether its water pressure, sewage, and traffic studies are being done by the developers (at least in Circleville). In Circleville, 1400 homes/units are being added with no commitment of accommodations. The state needs to keep these local councils/mayors and planning and zoning in check! What ultimately happens is the long time real estate population have to endure a reduction in quality of life in the area for the sake of profits of development claiming they are providing affordable housing. What inevitably happens is levies are put on the ballot for the safety resources or schools and tax payers are held hostage to pass them. With unregulated or oversight on auditors raising real estate

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taxes with no cap the profits for the developers come on the back of existing tax payers.

**- S. Smith**

Thank you for your efforts.

**- S. Porter**

The Scioto River has been a river that could be kayaked in and enjoyed. But, with pollution, it's not to be trusted. Why is the town lying to the county residents? Why are they pursuing expansion? Why are they still polluting the river? What are they being so irresponsible?

**- K. Sells**

The Scioto River is a great potential resource for Pickaway County. It can provide recreational opportunities but not if it's unsafe to use. It's not a dumping ground for use by developers or anyone else.

**- M. Yunyon**

They are not trying to grow the community in a responsible manner.

**- A. Gallicchio**

This is very concerning and affects everyone in our community. It's time our elected officials put the needs of the current residents ahead of any future residents and potential taxpayers!

**- M. Harris**

Very concerned about the health and safety of this water. Recreation such as fishing, would be totally unsafe. Many memories of recreation, floating and boating will never be possible safely or healthy.

**- C. Hoover**

Very concerned about the health of the Scioto River and sure ecological systems. Also concerned about continued growth being allowed when the sewer system is not meeting

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EPA standards.

**- P. Ramey**

Very concerned about the Scioto River and the health and safety of Pickaway County residents.

**- V. Koker**

Water seems to be a constant issue in this county. There is no foresight at all. It's disappointing and also disingenuous when the people that are supposed to be looking out for our well fare are blatantly skipping steps and actively planning to leave us with the bag when we already are paying for horrible infrastructure.

**- N. Timms**

We enjoy family recreation on the river and we need to protest it!

**- W. Medek**

We need answers. Please hold a public hearing on the safety of the water in our communities.

**- A. Houston**

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Protect the Scioto River: We Demand a Public Hearing Before It's Too Late

The Ohio EPA is giving our community a rare opportunity to request a public hearing on the proposed expansion of the Commercial Point wastewater treatment plant. This hearing won't happen automatically—it takes enough public requests to hold up the permit process and ensure our voices are heard first.

The Ohio EPA's own report confirms the Scioto River is impaired for recreation and human health. The report also shows that the Commercial Point sewage plant is already overwhelmed—with solids flushing from the system because it can't handle current demand, and over 128 documented violations.

And yet, Commercial Point is pushing forward with plans to approve over 2,000 new homes—before the system is even ready.

This isn't just a problem for one village. The Scioto River runs through every community in Pickaway County—from Ashville and South Bloomfield to Circleville, Waverly, and beyond.

Before one more permit is approved—before one more pipe is laid—we demand a public hearing. The public deserves answers, transparency, and a seat at the table.

Deadline to submit requests: June 7, 2025

Add your name below to request a public hearing from the Ohio EPA.

Let's protect the Scioto River—and hold our leaders accountable. \* Indicates required question

Full Name (Required) \*

Email Address (Optional but encouraged for updates)

Street Address or Township (Optional but helpful to show support across Pickaway County)

Comments/Questions (Optional)

Why does this issue matter to you? Share your personal story, concerns, or questions for the Ohio EPA. Your input helps show the wide community impact of this issue and why a public hearing is needed.

In the Matter of  
Executive Session:

At 9:43 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with Preston Schumacker, Dog Warden, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

At 9:56 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Executive Session:**

At 9:57 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Robert Adkins, IT Director, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:05 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Executive Session:**

At 10:08 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Grant Davis, Clerk of Courts, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:17 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

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**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey discussed accidents that happened over the last week.
- The flooding over the weekend was mostly in Circleville. The Public Safety Director called and offered the Sheriff's Office assistance.

**In the Matter of**  
**Bid Opening Conducted for**  
**Building Department Addition:**

A bid opening was conducted for the Building Department Addition for the Pickaway County Commissioners with Ryan Wilkins and Nikki Young, Building Department and John Ankrom, Ankrom Architects, LLC were in attendance. A sign-in sheet of interested bidders that were also in attendance is on file.

Bids received from the following companies were opened and read aloud:

**DE Huddleston, Inc.**  
**P.O. Box 207**  
**Chillicothe, Ohio 45601**  
**\$268,680.00**

The bids were turned over to John Ankrom, Ankrom Architects, LLC for review and contact award recommendation.

**In the Matter of**  
**Veterans Service Grave Markers:**

Todd Huffman and Alan Gabriel, Veteran Services and Tony Chamberlain, Assistant Prosecutor, met with the Commissioner to discuss a request Mr. Huffman received from an individual to fund veteran grave markers. The Veterans Service Commission passed a few years ago a policy that they will pay for grave markers if the veteran is indigent and the family has no means to pay for it themselves. Ohio Revised Code 5901 section 34 guidelines would for a petition per veteran, which is separate from indigent veterans. Mr. Huffman provided quotes for the foot marker (bronze) \$200 /\$300 if set on the back of the headstone and \$250 to set the header markers. Every township cemetery cost to set markers would be different. The Veterans Service Commissioner had received billing from a township for 15 past years of billing for veterans' markers. Mr. Huffman stated that something needs to be in writing as a policy if the service is to be provided for deceased veterans grave markers. They cannot pay if there is no policy other than the one in place for indigent veterans. Mr. Huffman has concerns about what budget line item will the funds come from and with the potential of real estate taxes revenue being cut what will this cause for his budget. Mr. Gabriel addressed the state of Ohio states any veteran that is a Pickaway County resident and the new changes sound that is may be any veteran buried in Pickaway County. Mr. Huffman explained that some families have the means to purchase the grave markers on their own. Commissioner Wippel stated that they would definitely want to take care of Pickaway County Veterans and suggested that Veterans Services pay for it from their line item and reimburse any funds not used. Mr. Huffman asked what the Commissioners suggestion how billing should be submitted, currently they receive bills from funeral homes, cemetery and contractor. The Commissioners suggested simplifying and the cap will be left up to the Veterans Services Commission. Mr. Huffman asked if he needed to make a budget action request to move additional funds to the line item to pay from and the Commissioner agreed that would be best since there is already a line item for grave markers. Changes will take effect from the date the policy is approved by the Veterans Service Commissioner.

**In the Matter of**  
**Executive Session:**

At 11:21 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court

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actions; with Jayme Fountain, Prosecutor, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:25 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Executive Session:**

At 11:26 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tiffany Anderson, P3, Caleb Bell, Bricker & Graydon, Jayme Fountain, Prosecutor, April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:37 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Notices to Teays Valley School District and**  
**Eastland Fairfield Career and Technical School District for**  
**Proposed Community Reinvestment Area Agreement,**  
**Proposed Tax Increment Financing Amendment and**  
**Proposed Tax Increment Financing:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize April Metzger, County Administrator to execute the following notices to Teays Valley School District and Eastland Fairfield Carrere and Technical School District.

**Notice regarding proposed Community Reinvestment Area Agreement**  
**Notice regarding proposed Tax Increment Financing Amendment and**  
**Notice regarding proposed Tax Increment Financing**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Declaring Pickaway County State of Emergency:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-061025-46**

**A RESOLUTION TO DECLARE A STATE OF EMERGENCY IN PICKAWAY COUNTY**

**WHEREAS**, Pickaway County experienced prolonged rainfall between June 7 and 8, 2025, resulting in rapid and widespread flooding across homes, roadways, and public spaces; and

**WHEREAS**, excessive rainfall caused rapidly rising waters and flash flooding resulting in vehicular swift water rescue and people evacuating from their homes and vehicles; and

**WHEREAS**, flooding has caused a stretch in public infrastructure and mobilized public safety for road closures, assessing property damage, and monitoring ongoing conditions; and

**WHEREAS**, it is necessary to activate emergency powers to make additional resources available to take immediate action;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF PICKAWAY, STATE OF OHIO:**

Section 1. County departments are authorized and directed to take all necessary action lawful to respond to this emergency.

Section 2. Agencies will coordinate with Ohio Emergency Management Agency and any other relevant entities. Volunteers are needed to augment disaster recovery efforts and will follow the direction of the EMA Director.

Section 4. Residents are encouraged to avoid flooded areas, stay vigilant for changing weather, and follow guidance from emergency personnel and authorities.

Section 3. This declaration shall remain in effect for two weeks after the incident on June 8, 2025.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Delegating County Administrator**  
**As Commissioners Delegate in VIP System and**  
**Deputy County Administrator as Alternate:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-061025-47**

**WHEREAS**, the Board of Pickaway County Commissioners authorize to designate April Metzger, County Administrator as the Commissioner's delegate for VIP System, and



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**WHEREAS**, the Board of Pickaway County Commissioners authorize to designate Marc Rogols, Deputy County Administrator as the Commissioner’s alternate delegate for VIP System in the absence of County Administrator, and

**WHEREAS** the Board of Pickaway County Commissioners authorize to discontinue use of Contingencies line for general fund, and

**WHEREAS** the Board of Pickaway County Commissioners authorize to discontinue Commissioner’s approval for new fund, line items or name changes, and

**WHEREAS** the Board of Pickaway County Commissioners authorize to approve new PO structure to be implemented when VIP goes into live status, and

**WHEREAS** the Board of Pickaway County Commissioners authorize removal of the Commissioner’s approval of other expense purchase orders, and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Appropriating Funds to**  
**Pickaway WORKS:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve to appropriate \$30,000 to Pickaway WORKS as continued support and partnership to promote valuable educational and career opportunities for students and families of Pickaway County.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Court of Common Pleas**  
**Adult Probation Department**  
**Ohio Department of Rehabilitation and Correction**  
**Community Correction Grant Agreement:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Pickaway County Court of Common Pleas Adult Probation Department, Ohio Department of Rehabilitation and Correction, Community Correction Grant Application for a grant in the amount of \$1,106,207.00 The grant will be utilized to help fund the Adult Probation Department for targeted community alternatives to prison and probation services. The following breakdown per exhibit:

Targeted Community Alternatives to Prison Grant (Exhibit B)	\$740,057.00
Probation Service Grant (Exhibit C)	\$366,150.00

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Expedited Type II Annexation Petition Filed for the**  
**Annexation of 344.391 +/- Acres of Scioto Township**  
**Into the Village of Commercial Point**  
**Petitioners, Michael Edward Struckman, Trustee,**  
**S&G Commercial Point, LTD, and**  
**Church Lighthouse Community Christian Inc.:**

As the first official act related to an Expedited Type II Annexation petition filed for the annexation 344.391 +/- acres of Scioto Township into the Village of Commercial Point, for Petitioners, Michael Edward Struckman, Trustee, S&G Commercial Point, LTD, and Church Lighthouse Community Christian Inc., the commissioners' clerk informed them that the petition was filed on Thursday, June 5, 2025, and is hereby entered upon the Pickaway County Commissioners' Journal #68, pages dated June 10, 2025. Agent for the petitioner Petitioners, Michael Edward Struckman, Trustee, S&G Commercial Point, LTD, and Church Lighthouse Community Christian Inc. is Thomas Hart, Painter & Associates, 5029 Cemetery Road, Hilliard, Ohio 43026. In the initial review of the annexation petition, all necessary documents appear to have been to be submitted with the annexation petition, with the exception of the ordinance or resolution from the Village of Commercial Point that it will provide the necessary services. Per ORC §709.023 (C), this must be received within 20 days after the filing of the petition. Per §709.023 (D), the Scioto Township Trustees are to file an ordinance or resolution consenting or objecting to the annexation within 25 days. If no ordinance or resolution is submitted within 25 days, it is presumed to be consent.

The Expedited Type II Annexation has been placed as a 11:00 a.m. agenda item on the commissioners' July 15, 2025, regular meeting day schedule.

**In the Matter of**  
**Jacktown Estate Replat:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and execute the re-plat for Jacktown Estates, all of lot 6 and part of lot 5, Jackson Estates, Scioto Township.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Phazzer Transfer from Fairfield County Dog Warden:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve to the transfer of phazzers from Fairfield County Dog Warden to Pickaway County Dog Shelter at no cost.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Use of Force Policy with Electronic Weapons**  
**For the Pickaway County Dog Shelter:**

Preston Schumacker, Dog Warden presented a policy revision that allows the use of electronic weapons as a use of force for the continuum of animals for the Pickaway County Dog Shelter. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve Use of Force Policy and electronic weapons as a method for the Pickaway County Dog Shelter.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Approval of the Pickaway County**  
**IT Lead Technician Position Job Description**  
**For Pickaway County IT Department:**

After the discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the job description for the IT Lead Technician position with Pickaway County IT Department. The IT Lead Technician position is a classified full-time position under the Commissioner's Office division. IT Lead Technician shall report to Robert Adkins, IT Director, the County Administrator and Deputy County Administrator.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Eric Cotton Promoted to**  
**IT Lead Technician Position with**  
**Pickaway County IT Department:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to promote Eric Cotton, as the IT Lead Technician effective July 1, 2025 (first pay period with salary adjustment). As the IT Lead Technician, Mr. Cotton will be paid \$28.00 per hour with a 180-day probationary period and will not be eligible for a 2025 payroll percentage increase.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger reported that she signed the Architect of Record with WDC Group for the Service Center Multi-Purpose Building.
- Policy and Procedure Manual updated for data breach and children in workplace.
- Mrs. Metzger met with Soil and Water, Health Department and WDC Group regarding new building at Service Center. Working on design next.
- Resolutions for VIP integration.
- Letters/ notices regarding TIF and proposed TIF Financing Amendment need signed and mailed.

**In the Matter of**  
**Resolution Delegating Specific Authority**  
**To the Pickaway County Deputy Administrator**  
**As Alternate in the Absence of County Administrator:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-061025-48**

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**PICKAWAY COUNTY, OHIO**

**WHEREAS**, pursuant to Ohio Revised Code Section 305.30, the Board of Pickaway County Commissioners is authorized to delegate specific authority to the Deputy County Administrator as alternate in the absence of County Administrator, which include but is not limited to performing additional duties as the Board may determine by resolution: and

**WHEREAS** the Board of Commissioners desire to grant the authority to the Deputy County Administrator to perform those functions Tuesday, June 10, 2025, through December 31, 2025:

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Pickaway County, Ohio, that the Deputy County Administrator be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. **LINE-ITEM TRANSFERS AND REAPPROPRIATIONS:** The Deputy County Administrator is hereby authorized to approve all line-item transfers and reappropriations received from county departments.
2. **APPROPRIATIONS:** The Deputy County Administrator is hereby authorized to approve line-item appropriations received by county departments.

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending June 7, 2025.

A total of \$270 was reported collected as follows: \$45 in dog license; \$30 in dog license late penalty; \$80 in owner turn-in euthanized; \$30 in adoptions; \$20 in boarding revenue; \$25 in micro chip fees and \$70 in private donations.

Four (4) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk